

BOARD OF FINANCE

August 17, 2016

Minutes of the Regular Meeting of the Board of Finance held at 7:00 P.M., on Wednesday, August 17, 2016.

Members Present: First Selectman Freda, Mr. Monico, Mr. Hallahan, Mr. Pieper, Ms. Vissicchio, Mr. Lianos, Ms. Brown

Also Present: Director of Finance Edward J. Swinkoski

The following materials were either mailed to the members prior to this meeting or distributed at this time.

1. Agenda – August 10, 2016
2. Minutes of the Special Meeting held on June 26, 2016
3. Minutes of the Regular Meeting held on May 18, 2016
4. June 30, 2016
 - Report of Budget
 - Report of Revenue
 - Special Funds
 - Board of Education Accounting
5. July 31, 2016
 - Report of Budget
 - Report of Revenue
 - Special Funds
 - Board of Education Accounting
6. Resolutions FY 2015-2016 Budget Transfers
7. Preliminary Financial Reports FY 15-16

MINUTES

After a brief discussion of the Minutes of the Special Meeting held on June 26, 2016, Mr. Lianos moved their acceptance, seconded by Ms. Vissicchio.

VOTE:	Freda- Yes	Monico - Yes	Hallahan - Yes
	Pieper - Yes	Vissicchio - Yes	Lianos - Yes
	Brown – Yes		

After a brief discussion of the Minutes of the Regular Meeting held on May 18, 2016, Mr. Lianos moved their acceptance, seconded by Ms. Vissicchio.

VOTE:	Freda- Yes	Monico - Yes	Hallahan - Yes
	Pieper - Yes	Vissicchio - Yes	Lianos - Yes
	Brown – Yes		

OLD BUSINESS

Mr. Swinkoski went over the budget transfers in detail. A lengthy discussion followed with Mr. Hallahan asking several questions about the accounting of the \$1.4M received from MRSA. Mr. Swinkoski explained that MRSA is a bonded project and as such the State wants a separate accounting. The State sets the rules and restrictions for MRSA.

Mr. Lianos then moved the following:

RESOLVED: That the Board of Finance approves adjustments in the appropriations of certain line items in the fiscal year 2015-2016 Budget, transferring amounts under \$20,000. to accounts as follows:

Budget Transfers	<u>\$342,091.57</u>
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Seconded by Ms. Vissicchio.

VOTE:	Freda- Yes	Monico - Yes	Hallahan - Yes
	Pieper - Yes	Vissicchio - Yes	Lianos - Yes
	Brown – Yes		

Mr. Lianos then moved the following:

RESOLVED: That the Board of Finance approves adjustments in the appropriations within the same department in the fiscal year 2015-2016 Budget, transferring amounts over \$20,000 to accounts as follows:

Budget Transfers	<u>\$534,941.36</u>
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Seconded by Ms. Vissicchio.

VOTE:	Freda- Yes	Monico - Yes	Hallahan - Yes
	Pieper - Yes	Vissicchio - Yes	Lianos - Yes
	Brown - Yes		

Mr. Lianos then moved the following:

RESOLVED: That the Board of Finance recommends the following adjustments in appropriations of certain line items among the various departments in the 2015-2016 Budget transferring amounts over \$20,000. as follows:

Budget Transfers	<u>\$886,519.14</u>
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Seconded by Ms. Vissicchio.

VOTE:	Freda- Yes	Monico - Yes	Hallahan - Yes
	Pieper - Yes	Vissicchio - Yes	Lianos - Yes
	Brown - Yes		

Mr. Lianos then moved the following:

RESOLVED: That the Board of Finance approves the following expenditures from the Contingency Fund of the fiscal year 2014-2015 Budget to accounts, as needed, as follows:

<u>\$37,197.00</u>

Seconded by Ms. Vissicchio.

VOTE:	Freda- Yes	Monico - Yes	Hallahan - Yes
	Pieper - Yes	Vissicchio - Yes	Lianos - Yes
	Brown - Yes		

Mr. Lianos then moved the following:

RESOLVED: That the Board of Selectmen be requested to call a Special Town Meeting (or include same on the agenda of the Annual Town Meeting) for appropriations of certain line items among the various departments in the 2015-2016 Budget transferring amounts over \$20,000.

Seconded by Ms. Vissicchio.

VOTE:	Freda- Yes	Monico - Yes	Hallahan - Yes
	Pieper - Yes	Vissicchio - Yes	Lianos - Yes
	Brown - Yes		

NEW BUSINESS

DISCUSSION BY POLICE DEPARTMENT REGARDING NEED FOR PD BUILDING RENOVATIONS AND COMMUNICATION EQUIPMENT

Chief McLoughlin gave a presentation on the radio system upgrade that is needed at police headquarters. The current dispatch system is 22 years old and most of parts are no longer available from the manufacturer and require obtaining used parts when available for replacement due to failures. The current radio system infrastructure is 11 years old. The receivers and comparators are no longer supported by the manufacturer and the repeaters will no longer be supported by 2018. Our portable and mobile radios are also 11 years old and are due to come out of support from the manufacturer in 2020.

Deputy Chief Mulhern discussed the building renovations which are needed at headquarters. He said that a very detailed presentation was made to the Board of Finance in February 2015. The police force has doubled in size and there is not enough space in the building. A space needs assessment was done and it was determined that 21,500 sq. ft. is required. The bones/structure of the building is good so an addition would be the most cost effective solution. This would suit the needs for the department for the next 30 years.

Further discussion followed with Board members asking questions.

REPORT OF BUDGET, REVENUE, SPECIAL FUNDS AND BOARD OF EDUCATION ACCOUNTING JUNE 30, 2016

Mr. Swinkoski referred to these reports stating that tax collections at the end of June were 100.6%. Mr. Swinkoski reviewed the expenditure report in detail. Further discussion followed. Ms. Vissicchio made a motion to accept the reports.

Seconded by, Mr. Lianos.

VOTE:	Freda - Yes	Monico - Yes	Pieper - Yes
	Hallahan - Yes	Vissicchio - Yes	Lianos - Yes
	Brown – Yes		

REPORT OF BUDGET, REVENUE, SPECIAL FUNDS AND BOARD OF EDUCATION
ACCOUNTING JULY 31, 2016

Mr. Swinkoski referred to these reports stating that tax collections at the end of July were 53.6%. Mr. Swinkoski reviewed the expenditure report in detail. Further discussion followed. Ms. Vissicchio made a motion to accept the reports.

Seconded by, Mr. Lianos.

VOTE:	Freda - Yes	Monico - Yes	Pieper - Yes
	Hallahan - Yes	Vissicchio - Yes	Lianos - Yes
	Brown – Yes		

PUBLIC COMMENT

Discussion followed for approximately 35 minutes with residents asking questions and making recommendations.

There being no further business to come before the Board, Mr. Freda moved to adjourn the meeting at 9:15 PM, seconded by Ms. Vissicchio.

VOTE:	Freda- Yes	Monico - Yes	Hallahan - Yes
	Pieper - Yes	Vissicchio - Yes	Lianos - Yes
	Brown - Yes		